



Travel Tips for Alaska Medicaid Patient /Escort

Before you travel:

- As soon as travel is approved, the Patient must make round trip airline reservations through the YKHC Travel Management Center at **1-855-543-6625**, we are open seven days a week, 8 a.m. – 6 p.m. We are closed on Thanksgiving, Christmas and New Year’s Day.
Do not wait until the last minute to make reservations; do not contact the Airlines directly.
- To make lodging arrangements, contact an Alaska Medicaid enrolled hotel or motel. A list of available hotel providers is available through the YKHC Travel Management Center or YKHC village clinic. The member and escort are required to share a room during travel.
- Get all approved travel vouchers needed for airline reservations, meals, lodging and taxi for patient and the escort from the YKHC Travel Management Center or YKHC village clinic.
- Make sure that the patient and the escort arrive at the airport in time to check in and proceed through security. Except in extreme, unavoidable situations, Medicaid will not pay to rebook a missed flight.
- Make sure you know the patient’s appointment dates and times at your destination.

At your destination:

- Pay close attention to flight reservations; escorts may be transported home and then back again for the patient’s return trip depending on trip duration and cost effectiveness.
- Use taxi vouchers with an Alaska Medicaid enrolled taxi provider to travel from the airport to your place of lodging, medical appointments, back to your place of lodging, and to the airport.
- Do not use taxi vouchers for personal travel such as visiting family, friends or for shopping.

Bring with you:

- All travel vouchers for patient and the escort from the health care provider.
- Personal identification for patient and the escort.
- The patient’s Medicaid card or coupon for all appointments.
- Money for items not covered by Medicaid (room service, tips, phone calls, movies, extra taxi for personal use, etc.)

If your travel plans change:

- Update your airline reservations with the YKHC Travel Management Center at **1- 855-543-6625**.
- Do not contact air carriers directly.
- If in Anchorage, contact your provider or Quyan Travel at AMNC for assistance.